

C 3742/03/2026
MC A/6811/03/2026

**9.A.10 [FS]: REPORT ON DEVIATIONS FROM THE SUPPLY CHAIN MANAGEMENT
POLICY AS REQUIRED BY THE MUNICIPAL SUPPLY CHAIN MANAGEMENT
REGULATIONS: MONTH OF FEBRUARY 2026**

8/1/1

COMPETENCY: COUNCIL

IT WAS UNANIMOUSLY RESOLVED:

That the report on the deviations from the MFMA Supply Chain Management Policy, as required by the Municipal Supply Chain Regulations, for the month of February 2026, be noted.

C 3742/03/2026
MC A/6811/03/2026

9.A.10 [FS]: REPORT ON DEVIATIONS FROM THE SUPPLY CHAIN MANAGEMENT POLICY AS REQUIRED BY THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS: MONTH OF FEBRUARY 2026

8/1/1

COMPETENCY: COUNCIL

PURPOSE

To report on deviations from the supply chain management policy as required by the Municipal Supply Chain Management (MFMA) Regulations for the month of February 2026.

RECOMMENDATION

That the report on the deviations from the MFMA Supply Chain Management Policy, as required by the Municipal Supply Chain Regulations, for the month of February 2026, be noted.

REPORT

The Municipal Supply Chain Management Regulations published under General Notice 868 in Government Gazette 27636 of 30 May 2005, inter alia, contain the following reporting requirements:

“Regulation 6 provides that the council of a municipality has an oversight role over the implementation of its supply chain management policy.”

- (1) *The council of a municipality must maintain oversight over the implementation of its supply chain management policy.*
- (2) *For the purposes of such oversight, the accounting officer must –*
 - (ii) *Whenever there are serious and material problems in the implementation of the supply chain management policy, immediately submit a report to the council of the municipality.”*

The following Regulations are applicable to the implementation of the SCM policy and reported on as per the SCM regulations:

REPORT	SCM REGULATION NO	REPORT TO	FREQUENCY	RESPONSIBLE PERSON
Report on deviations from SCM Policy	36(2)	Council	Monthly (next Council meeting)	Director: SCM
Report whenever there are serious and material problems in the implementation of the SCM Policy, immediately submit a report to the Council	6 (2) (a) (iii)	Council	Immediately (as and when applicable)	Director: SCM

MIDVAAL LOCAL MUNICIPALITY: MFMA SCM REGULATIONS - REGULATION 36 (1) & (2) OF THE: DEVIATIONS AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESS

1. The Accounting Officer may dispense with the official procurement processes established by Midvaal Local Municipality's SCM policy and procure goods or services through a convenient process which includes:

- i) Emergency;
- ii) Goods and services produced or available from a single provider only;
- iii) Special works of art, historical objects;
- iv) Animals for zoos;
- v) Exceptional cases where it is impractical or impossible to follow the official procurement process.

Herewith the report to Council on purchases that could not follow the official procurement process for the month February 2026:

(i) PURCHASES ACQUIRED IN EMERGENCY CASES					
R/N	DEP	DESCRIPTION	DATE	REASON	AMOUNT
		NONE			
(ii) PURCHASES ACQUIRED WHERE GOODS AND SERVICES PRODUCED OR AVAILABLE ARE FROM A SINGLE PROVIDER ONLY/AGENTS					
R/N	DEP	DESCRIPTION	DATE	REASON	AMOUNT
FEB001-2025-2026	COMMUNITY SERVICES	Symphony serials training course for 2 days for 10 staff	03/02/2026	Library software and training in the use of software said software, that is used in Midvaal libraries to be able to function. UKS is the only licenced supplier in Africa of the software and training. There is no benchmark as it is unique.	R131 309,78
(iii) SPECIAL WORKS OF ART OR HISTORIC OBJECTS					
R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
		NONE			
(iv) ACQUISITION OF ANIMALS FOR ZOOS AND/OR NATURE AND GAME RESERVES					
R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
		NONE			

**AGENDA OF THE 3RD ORDINARY MEETING OF 2026 TO BE HELD ON THURSDAY,
26 MARCH 2026 AT 14:00 IN THE COUNCIL CHAMBERS**

(v) IMPRACTICAL OR IMPOSSIBLE					
R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
36 (1)(b) RATIFICATION OF MINOR BREACH BY ACCOUNTING OFFICER					
R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
		NONE			

Implementation of the SCM policy Regulation 6 (2) (a) (iii)

That it be noted that there are no serious or material problems in the implementation of the MFMA SCM policy.

PREPARED BY:

ORIGINAL SIGNED
MR NL NTULI
ACCOUNTANT: STRATEGIC SOURCING
04 March 2026

RECOMMENDED / NOT RECOMMENDED

REVIEWED BY:

ORIGINAL SIGNED
MR M MDLALOSE
ACTING DIRECTOR: SCM
04 March 2026

APPROVED / NOT APPROVED

ORIGINAL SIGNED
MS K DESAI
ACTING CHIEF FINANCIAL OFFICER
04 March 2026

ORIGINAL SIGNED
MR. P MAGODI
MUNICIPAL MANAGER
04 March 2026

**COMMENTS: MEETING OF THE MUNICIPAL MANAGER AND HEADS OF
DEPARTMENT: 09 MARCH 2026**

Resolved To Recommend

The item is supported and referred to the Section 80 Finance Services Portfolio Committee.

**COMMENTS: SECTION 80 FINANCIAL SERVICES PORTFOLIO COMMITTEE: 16
MARCH 2026**

The recommendation is supported.

ANNEXURE A

FEB001/2025-2026

PURCHASE ORDER

25 MITCHEL STREET
MEYERTON
1961



Tel: (016) 360 7544
Fax: (016) 362 3386
VAT: 4700193503

Delivery address:

MEYERTON LIBRARY, 25 MITCHEL STREET, MEYERTON, 1961

www.midvaal.gov.za

Supplier:
UNIVERSAL KNOWLEDGE SOFTWARE PTY LTD
P O BOX 31185
BRAAMFONTEIN
2017

Order Number
0002047364

Date
20260223

IMPORTANT: Invoices bearing the relevant purchase order number must be forwarded to the above address.
Payments will be affected within 30 days of receipt of an invoice.

Please supply the following goods						
ITEM NO	VOTE NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	VAT	TOTAL INCL. VAT
PROPTASK1	000230511004P1822NM	Symphony website training course for 3 days for 10 staff	1.000	42958.86000	6302.53	49261.39
TRAINPIS	000230511004P1822NM	Symphony database training course for 2 days for 10 staff	1.000	42958.86000	6302.53	49261.39
TRAINPIS	000230511004P1822NM	Symphony cataloging training for 3 days for 4 staff	1.000	23158.98000	3473.84	26632.82
TRAINPIS	000230511004P1822NM	Symphony system admin training course for 3 days, 1 staff	1.000	5788.74000	868.46	6657.20
TOTAL					R17,127.36	R131,309.78

FOR OFFICE USE

Vendor No.	UN014	Buyer Signature: 
Requisition No.	00115/2026	
GRN Number.		
Invoice No.		
Contact Person.	LESLEY RALPH	
Contact No.	016 360 7444	

MIDVAAL LOCAL COUNCIL
P.O. BOX 9, MEYERTON 1960
TEL: 016 360 7400 FAX: 016 362 3386
www.midvaal.gov.za

MIDVAAL LOCAL MUNICIPALITY

AGENDA OF THE 3RD ORDINARY MEETING OF 2026 TO BE HELD ON THURSDAY, 26 MARCH 2026 AT 14:00 IN THE COUNCIL CHAMBERS

FEB001/2025-2026



Quote

Universal Knowledge Software (Pty) Ltd

VAT No: 4700160420

P.O. Box 7195

Wettersvlei 1715

Company Registration No: 1998/021420/07

Constantia Office Park, Gateview House A1
Corner 14th Avenue and Hendrik Potgieter Road
Wettersvlei 1709
Email: finance@uks.co.za
Phone: +2711 375 4700

Number: QU00000835
Date: 04/12/2025
Page: 1/1
Reference: MDV001-Training
Sales Rep: Kerri Morris
Due Date: 04/03/2026
Overall Discount%: 0.00%

Midvaal Local Municipality

Customer VAT No: 4700193503

Ms. Judith Zwane

P.O. Box 9

MEYERTON

P.O. Box 9
MEYERTON

1991

1991

Description	Quantity	Excl. Price	Disc %	VAT %	Exclusive Total	Inclusive Total
Symphony Cataloguing training for 3 days (4 Staff)		R 23,158.96	0.00%	15.00%	R 23,158.96	R 26,632.80
Symphony Serials training course for 2 days (10 staff)		R 42,816.88	0.00%	15.00%	R 42,816.88	R 49,009.39
Symphony Circulation training course for 2 days (10 staff)		R 42,816.88	0.00%	15.00%	R 42,816.88	R 49,009.39
Symphony System Admin training course for 3 days (1 staff)		R 5,789.74	0.00%	15.00%	R 5,789.74	R 6,658.20

Venue:

Training will be done at the Customer's premises

Banking Details
Bank ABISA
Branch No 632005
Account No 4082521498
Swift Code ABSAZAJJ

Total Discount: R 0.00
Total Exclusive: R 114,182.42
Total VAT: R 17,127.36
Sub Total: R 131,309.78
Total: R 131,309.78



QUOTE.pdf

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Universal Knowledge Software (Pty) Ltd

Reg No: 1996/02143067 Vat Reg No: 4290180430 Tax reference number: 9057297842

• Gateview House 41, Constance Office Park,
4th Floor, Poplar Road & 14th Avenue,
Maboneng, Johannesburg, 1501

• P.O. Box 7185,
Mabonengpark,
1703

+27 (11) 375 4700 sales@uks.co.za www.uks.co.za



Midvaal Libraries
Ms. Judith Zwane
P.O. Box 9
South Africa
MEYERTON
1960

15 January 2026

Dear Ms. Zwane,

UNIVERSAL KNOWLEDGE SOFTWARE APPOINTED AS EXCLUSIVE SIRSIDYNIX DISTRIBUTOR FOR AFRICA

We hereby confirm that, with effect from 3 March 2005, UKS has been appointed as the SirsiDynix distributor for Africa. The distributor agreement between SirsiDynix and UKS appoints UKS as the exclusive distributor for SirsiDynix in Africa, supplying the SirsiDynix Library Management System and providing all software and application training related to Symphony:

- Circulation training
- Acquisitions training
- Serials training
- Off-line training
- GRAP 17 training
- Cataloguing:
 - Resource Description Access training (RDA) / AACR2
 - MARC21
 - Authorities
 - Classification
 - Reports
- BLUEcloud
 - Circulation training
 - Cataloguing training

UKS has established a professional team that is able to train, install, configure, implement, and support the system including services like data conversion and project management from our offices in Johannesburg.

SirsiDynix is a large international company that has established itself as one of the foremost suppliers of library automation systems. With over 1,700 installations worldwide, and serving over 10,000 individual libraries, they are truly one of the leaders in their field. We are now in a position to offer the full range of SirsiDynix library automation products, to both existing and prospective customers, with the reassurance of local support, training, and consultation services.

Please feel free to contact me or my staff for any additional information you may require.

Kind regards



Mohamed Ismail
COO



Sole Provider
Letter.pdf