

C 3296/04/2024
MC A/6304/04/2024

**9.A.7 [FS]: REPORT ON DEVIATIONS FROM THE SUPPLY CHAIN MANAGEMENT
POLICY AS REQUIRED BY THE MUNICIPAL SUPPLY CHAIN MANAGEMENT
REGULATIONS: MONTH OF MARCH 2024**

8/1/1

COMPETENCY: COUNCIL

IT WAS UNANIMOUSLY RESOLVED:

That the report on the deviations from the MFMA Supply Chain Management Policy, as required by the Municipal Supply Chain Regulations, for the month of March 2024, be noted.

C 3296/04/2024
MC A/6304/04/2024

9.A.7 [FS]: REPORT ON DEVIATIONS FROM THE SUPPLY CHAIN MANAGEMENT POLICY AS REQUIRED BY THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS: MONTH OF MARCH 2024

8/1/1

COMPETENCY: COUNCIL

PURPOSE

To report on deviations from the supply chain management policy as required by the Municipal Supply Chain Management (MFMA) Regulations for the month of March 2024.

RECOMMENDATION

That the report on the deviations from the MFMA Supply Chain Management Policy, as required by the Municipal Supply Chain Regulations, for the month of March 2024, be noted.

REPORT

The Municipal Supply Chain Management Regulations published under General Notice 868 in Government Gazette 27636 of 30 May 2005, inter alia, contains the following reporting requirements:

“Regulation 6 provides that the council of a municipality has an oversight role over the implementation of its supply chain management policy.”

- (1) *The council of a municipality must maintain oversight over the implementation of its supply chain management policy.*
- (2) *For the purposes of such oversight the accounting officer must –*
 - (ii) *Whenever there are serious and material problems in the implementation of the supply chain management policy, immediately submit a report to the council of the municipality.”*

The following Regulations are applicable to the implementation of the SCM policy and reported on as per the SCM regulations:

REPORT	SCM REGULATION NO	REPORT TO	FREQUENCY	RESPONSIBLE PERSON
Report on deviations from SCM Policy	36(2)	Council	Monthly (next Council meeting)	ASD: SCM
Report whenever there are serious and material problems in the implementation of the SCM Policy, immediately submit a report to the Council	6 (2) (a) (iii)	Council	Immediately (as and when applicable)	ASD: SCM

**AGENDA OF THE 4TH ORDINARY MEETING OF 2024 TO BE HELD ON THURSDAY,
25 APRIL 2024 AT 14:00 IN THE COUNCIL CHAMBERS**

MIDVAAL LOCAL MUNICIPALITY: MFMA SCM REGULATIONS - REGULATION 36 (1) & (2) OF THE: DEVIATIONS AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESS

1. The Accounting Officer may dispense with the official procurement processes established by Midvaal Local Municipality's SCM policy and procure goods or services through a convenient process which includes:

- i) Emergency;
- ii) Goods and services produced or available from a single provider only;
- iii) Special works of art, historical objects;
- iv) Animals for zoos;
- v) Exceptional cases where it is impractical or impossible to follow the official procurement process.

Herewith the report to Council on purchases that could not follow the official procurement process for the month of **March 2024:**

(i) PURCHASES ACQUIRED IN EMERGENCY CASES				
R/N	DEP	DESCRIPTION	DATE	REASON
Mar002-2023-2024	Engineering	X - Business Resources Pty Ltd - Emergency hiring of a Jetting Truck for Sandrивer street	15/03/2024	Regulation (1)(a)(i) A blockage of sewer was observed on corner Sandrивer & Baal Muller in Riversdale due to an object that got stuck inside manhole. The rods were not sufficient to address the problem and MLM jetting truck had gone for service, hence there was a need to urgently hire a jetting truck.
				AMOUNT
				R 77 280.00
(ii) PURCHASES ACQUIRED WHERE GOODS AND SERVICES PRODUCED OR AVAILABLE ARE FROM A SINGLE PROVIDER ONLY/AGENTS				
R/NR	DEP	DESCRIPTION	DATE	REASON
MAR003-2023-2024	Public and Safety	Marce Fire Fighting Technology Pty Ltd- Annual Service of TNT Rescue Tools	18/03/2024	Regulation (1)(a)(ii) Marce Fire Fighting Technology Pty Ltd is a sole authorised agent to sell market and service the TNT product range in South Africa
MAR004-2023-2024	Finance	Adapt It - Caseware Specialist Support	27/03/2024	Regulation (1)(a)(ii) Adapt It is the sole distributor of Caseware software products in South Africa
				AMOUNT
				R 51 750.00
				R 332 027.34
				R 383 777.34
(iii) SPECIAL WORKS OF ART OR HISTORIC OBJECTS				
R/N	DEPT	DESCRIPTION	DATE	REASON
		NONE		AMOUNT
(iv) ACQUISITION OF ANIMALS FOR ZOOS AND/OR NATURE AND GAME RESERVES				

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R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
		NONE			
(v) IMPRACTICAL OR IMPOSSIBLE					
R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
Mar001-2023-2024	Office of MM	Guardian Forensic Services - Execution of Council Resolution C2645/08/2021	06/03/2024	Regulation 11(a)(v) Guardian Forensic Services CC was previously appointed via competitive bid which expired 30 June 2021. The case was part of previously awarded works, it will be impractical to appoint a different service provider to conclude ongoing matters.	R20 700.00
					R 20 700.00
36 (1)(b) RATIFICATION OF MINOR BREACH BY ACCOUNTING OFFICER					
R/N	DEPT	DESCRIPTION	DATE	REASON	AMOUNT
		NONE			

Implementation of the SCM policy Regulation 6 (2) (a) (iii)

That it be noted that there are no serious or material problems in the implementation of the MFMA SCM policy.

PREPARED BY:


MS. D SEMANO
 ASSISTANT DIRECTOR: SCM
 4 April 2024

REVIEWED BY:


MR. F JONAS
 DIRECTOR: SCM
 4 April 2024

APPROVED / NOT APPROVED


MR E LENSLEY
ACTING MUNICIPAL MANAGER
4 April 2024

RECOMMENDED / NOT RECOMMENDED


MR Z. N MHLONGO
CHIEF FINANCIAL OFFICER
4 April 2024

ENCLOSED HEREWITH:

Annexure A: Supporting evidence.

**COMMENTS: MEETING OF THE MUNICIPAL MANAGER AND HEADS OF
DEPARTMENT: 16 APRIL 2024**

Resolved To Recommend

That the Item be referred to the Section 80 Financial Services Portfolio Committee.

**COMMENTS: SECTION 80 FINANCIAL SERVICES PORTFOLIO COMMITTEE:
15 APRIL 2024**

The recommendation is supported.

MIDVAAL LOCAL MUNICIPALITY

**AGENDA OF THE 4TH ORDINARY MEETING OF 2024 TO BE HELD ON THURSDAY,
25 APRIL 2024 AT 14:00 IN THE COUNCIL CHAMBERS**



Midvaal Local Municipality
PO Box 9, Meyerton, 1960
Tel: 016 360 7400
Fax: 016 360 7519
www.midvaal.gov.za

Tel: (016) 360-7411 • Fax: (016) 362-4334 • E-mail: mm@midvaal.gov.za

INTERNAL MEMORANDUM

TO: ED: Public Safety & Roads
Mr E Lensley

FROM: Municipal Manager

DATE: 02 April 2024

SUBJECT: ACTING MUNICIPAL MANAGER

This memo serves to confirm that you will be Acting Municipal Manager from 02 - 05 April 2024.

All delegated and signing powers of the Municipal Manager is hereby delegated to you for the mentioned period.

Yours faithfully,

ORIGINAL SIGNED

A.M. GROENEWALD
MUNICIPAL MANAGER

ANNEXURE A

MIDVAAL LOCAL MUNICIPALITY

AGENDA OF THE 4TH ORDINARY MEETING OF 2024 TO BE HELD ON THURSDAY, 25 APRIL 2024 AT 14:00 IN THE COUNCIL CHAMBERS



ADAPT IT
MARCOO

2023 - 2024

ORDER FORM

Created Date 20 Mar 2024
Account Name Midvaal Local Municipality
Contact Name naeema gile
Account Number MID03A

Expiration Date 19 Apr 2024
Tel No(s) 016-360-7400 0163607403
eMail naeemag@midvaal.gov.za
Reference No 00284600

Description	Quantity	Initial Fee	Est. Annual Fee	Tax	Total Price
CaseWare Specialist Support, PS On-site (per hour)	120.00	R 1,805.78	R 0.00	R 32,564.04	R 216,693.60
CaseWare Specialist Disbursements (Travel and Accommodation)	3.00	R 24,008.61	R 0.00	R 10,803.87	R 72,025.83
Total Price:					R 288,719.43
VAT:					R 43,307.91
Grand Total:					R 332,027.34

Terms and Conditions

Licences

- 100% Payment of the software invoiced amount is to be made on presentation of invoice.
- Payment can be made via credit card, EFT (Bank details below).
- No orders will be processed nor will products or services be supplied without proof of payment being presented.
- Failure to pay any outstanding dues to Adapt IT will result in your software license being revoked and immediate cancellation of this order and any current licenses.
- All prices quoted exclude VAT.
- If we quote you in any currency other than Rands (ZAR), you must pay us the Rand equivalent of the foreign currency. You must use the exchange rate that is applicable on the date of the invoice to calculate the Rand equivalent.
- By signing the order form, it is an offer to us that you cannot revoke. You will be deemed to have read and accepted the Customer Relationship Terms and CaseWare International EULA and CaseWare Africa EULA, that are incorporated into this agreement by reference. They are available from us at https://success.casewareafrica.com/CW_home. EULA's may be accepted on installation via clickwrap agreement or like the previously mentioned EULAs, may be incorporated by reference.

Annual Licence Renewals

- The annual renewal fee of your CaseWare license will be due within 12 months from the effective date of signing this order form.
- The annual license fee will be based on Adapt IT license fees applicable at the time of renewal.
- All prices are subject to an annual price increase.

Services

- Payment for any services like consulting and training can be made by EFT and credit card only on presentation of invoice.
- Any on-site consulting bookings cancelled or re-scheduled less than 5 days prior to the original dates booked, will be charged the travel expenses incurred/booked at the time as well as 25% of the consulting fee.
- Payment for any training course is required before the training event. If payment is not received before the training event, you will unfortunately not be able to join the course.
- Please note that the training bookings have to be cancelled at least 5 working days prior to the scheduled training event, or penalty fees will apply. Telephonic cancellations of booking will not be accepted. Please email your cancellation to training@adaptit.co.za.
- For any non-attendance / cancellation or rescheduling within 5 days prior to the event, a 50% penalty fee per delegate will be charged up to 24 hours before the event.
- For any non-attendance / cancellation or rescheduling within 24 hours prior to the event, a 100% of the course fee per delegate will be charged.

APPROVAL:

Purchase Order No:	Physical Address:
Name (print):	
Designation:	
Date:	Postal Address:
Signature:	
VAT Number:	Method of Payment (Tick Applicable) Credit Card ☐ EFT ☐

We respect your privacy, for more information on how we protect your personal information, please see our Privacy Policy on our website.
<https://www.adaptit.com/privacy-policy>

Adapt IT (Pty) Ltd 1996/006272/07
152 14th Road, Noordwyk Midrand,
Johannesburg, South Africa, 1687

Account Name: Adapt IT (Pty) Ltd
Standard Bank of SA, Rosebank Branch Code 004305
Account Number 001635522 Swift Code SBZA2AJJ

MIDVAAL LOCAL MUNICIPALITY

AGENDA OF THE 4TH ORDINARY MEETING OF 2024 TO BE HELD ON THURSDAY,
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Guardian Forensic Services
2023-
Mar 001 2024



Guardian Forensic Services

Tax Invoice

Client Information

Midvaal Local Municipality
PO Box 9
Meyerton
1960

Guardian Forensic Services CC
PO Box 22194, Helderkruijn, 1733
Contact Number: 083 453 1895
VAT No. 4130245873
Reg. No. 2008/063503/23

For attention: Mr Walter Xaba

Invoice date: 15 November 2023
Midvaal VAT No: 4700193503

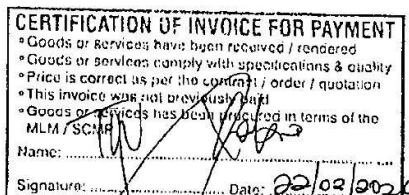
Invoice number: MLM031

RE: FORENSIC ASSISTANCE WITH DISCIPLINARY MATTER: MR NKATEKO MASHELE

Cost description	Estimated hours/km/units	Rate per hour/km/unit	Total estimated cost
Forensic Investigator	15 hours	R1 200.00	R18 000.00
VAT			R2 700.00
Total			R20 700.00

Banking Details

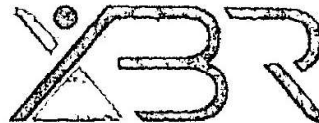
Nedbank, Westgate, Branch Code: 19834143, Account No: 1983176613, Current Account



MIDVAAL LOCAL MUNICIPALITY

**AGENDA OF THE 4TH ORDINARY MEETING OF 2024 TO BE HELD ON THURSDAY,
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X - Business Resources Pty Ltd
Mar 002 - 2023 - 2024

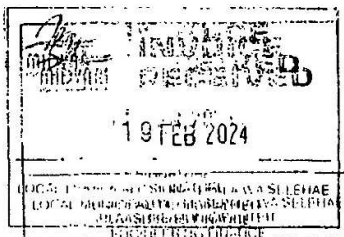


Civil Construction & Engineering Services

X Business Resources Pty Ltd
Registration No: 2013/060845/07
Vat No: 4820267344

Tax Invoice No: Mid-002

REF TO:
Midvaal Local Municipality
Engineering Services Department 56
Roobok Street
Highburg
1962
midvaal@mvaal.gov.za



DESCRIPTION	RATE	QTY	AMOUNT
HIRING OF A BENCHTRENK	R 2 100	32	R 67 200
SUB-TOTAL			R 67 200
VAT			R 10 080
BALANCE DUE			R 77 280

BANKING DETAILS

X Business Resources (Pty) Ltd

Account No: 01 254 6682

Account Type: Business Current

Account Branch Code: 051001

Director: Ms. Noxolo Dyantyi

Signature:

Date: 19 February 2024

CERTIFICATION OF INVOICE FOR PAYMENTS	
☐ Goods or services have been received / rendered	
☐ Goods or services comply with specifications & quality	
☐ Price is correct as per the contract / order / quotation	
☐ This invoice was not previously paid	
☐ Goods or services have been procured as terms of the	
MVA / SVA	
Name: <u>Patience N. Zulu</u>	Date: <u>21/02/2024</u>
Signature:	

21/02/2024

X Business Resources (Pty) Ltd | Director: Ms. Noxolo Dyantyi
Registration No: 2013/060845/07 | Vat No: 4820267344

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25 APRIL 2024 AT 14:00 IN THE COUNCIL CHAMBERS**

Marce Fire Fighting Mar003 / 2028
2024

MARCE FIRE FIGHTING TECHNOLOGY (PTY) LTD



P O Box 8361
CENTURION
0046

Tel : -27 -12 - 742 9200
Fax : -27 -12 - 742 9299

2015/031115/07
Val : 4130171210

QUOTATION

Account Number: M00320
Name: MIDVAAL LOCAL MUNICIPALITY
Address: P O BOX 9
MEYERTON

Postal Code: 1980
TEL: 016 360 7400 / 7500

Quotation Number: 00028900
Date: 29/02/2024
Sales Rep: ARMAND (EL)
Page: 1
TNT SERV
CRO Number:
FAX: 016 360 7521

Item Number	Description	Unit	Quantity	Price	Total Excl	Tax	Total Incl
SS001-001	SERVICE OF TNT TOOLS	EA	3.00	15000.00	45000.00	6750.00	51750.00
	• FULL TNT SET SERVICING OF						
	• ENGINE2GP						
	• KMD4564GP						
	• ENGINE1GP						

SOUTH AFRICAN RAND

ZAR 45000.00 6750.00 51750.00

Payment Terms:

Ownership: Goods remain the property of Marcé Fire Fighting Technology (Pty) Ltd until totally paid for.
Returns: Return of goods is at our discretion. A 15% handling fee will be charged for items which are returned.
Validity: Prices are valid for a period of 30 days
Pricing: Marcé Fire Fighting Technology (Pty) Ltd reserves the right to amend the quoted price in the event of an increase in prices from the manufacturer.
ROE: The above prices based on rate of exchange of 1US\$ = R14.50
Delivery Time: 1-4 Weeks
 The delivery date quoted is not guaranteed and will only be confirmed once our supplier has accepted Delivery quoted by supplier is in good faith and considered reliable for the day of quotation. our order and confirmed a supply date.