

C 3227/11/2023
SMC A/6215/11/2023

**9.A.22 [FS]: QUARTERLY REPORT OF THE IMPLEMENTATION OF THE SUPPLY
CHAIN MANAGEMENT POLICY FOR THE 1ST QUARTER OF THE 2023/2024
FINANCIAL YEAR – 01 JULY 2023 TO 30 SEPTEMBER 2023**

8/1/1

COMPETENCY: COUNCIL

IT WAS UNANIMOUSLY RESOLVED:

That the quarterly report on the implementation of the Supply Chain Management Policy, as required by the Municipal Supply Chain Regulations for the 1st Quarter of the 2023/2024 Financial Year, from 01 July 2023 to 30 September 2023, be noted.

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**9.A.22 [FS]: QUARTERLY REPORT OF THE IMPLEMENTATION OF THE SUPPLY
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FINANCIAL YEAR – 01 JULY 2023 TO 30 SEPTEMBER 2023**

8/1/1

COMPETENCY: COUNCIL

PURPOSE

To report on the implementation of the Supply Chain Management Policy as required by the Municipal Supply Chain Regulations for the 1st Quarter of the 2023/2024 Financial Year, from 01 July 2023 to 30 September 2023.

RECOMMENDATION

That the quarterly report on the implementation of the Supply Chain Management Policy, as required by the Municipal Supply Chain Regulations for the 1st Quarter of the 2023/2024 Financial Year, from 01 July 2023 to 30 September 2023, be noted.

REPORT

The Local Government: Municipal Finance Management Act, No 56 of 2003, (the 'MFMA') requires the municipality to have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

The Municipal Supply Chain Management Regulations published under General Notice 868 in Government Gazette 27636 of 30 May 2005, inter alia, contains the following reporting requirements:

"6. Oversight role of council of municipality or board of directors of municipal entity

- (27) The council of a municipality and the board of directors of a municipal entity must maintain oversight over the implementation of its supply chain management policy.
- (3) The accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality or the board of directors of the municipal entity, as the case may be."

"16. Written quotations

A supply chain management policy must stipulate the conditions for the procurement of goods or services through written quotations, which must include conditions stating:

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that if it is not possible to obtain at least three quotations, the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer.”

1. IMPLEMENTATION OF THE SCM POLICY

ITEM NO.	COUNCIL ITEM REF	POLICY	DATE
9.A.3	C 3075/05/2023 SMC A/6075/05/2023	SCM Policy adopted	25 May 2023

2. THE BID COMMITTEE SYSTEM

The following committees have been established:

- 2.1 The Bid Specification Committee
- 2.2 The Bid Evaluation Committee
- 2.3 The Bid Adjudication Committee

The Bid Committee system for competitive bids has been actively applied within the municipality over the past financial year. Officials are still being invited on an ad-hoc basis to participate in the committees as and when required. Officials are required to declare any possible conflict of interests at the meetings and recuse themselves in the event of a possible conflict.

(a) The bid specification committee

The Bid Specification Committee (BSC) compiles the specifications for the procurement of goods or services by the municipality. The committee is appointed by the Accounting Officer and must be composed of one or more officials of the municipality, preferably a Supply Chain Management Practitioner and the Manager responsible for the function involved, and may when regarded appropriate by the Accounting Officer, include external specialist advisors.

The Accounting Officer appointed the following members to the BSC for the 2022/2023 financial year:

OPEX Committee

NAME	DESIGNATION	DEPARTMENT	
Ms Trivania Sukdev	Deputy Director – Urban Planning (Chairperson)	Development & Planning Services	
Mulalo Hlungwana	Assistant Director – Land Use Management (alternate member)	Development & Planning Services	
Sithembiso Masuku	Accountant -SCM	Financial Services	
Lucky Mohaka	Snr Admin Officer - Committees	Corporate Services	
Sam Letsatsi	Assistant Director – Logistics	Financial Services	
Mr. Ntando Mthimkulu	Sub Accountant - Procurement (SCM)	Financial Services	Admin

CAPEX Committee

NAME	DESIGNATION	DEPARTMENT	
Vincent Sofe	Director – Electrical & Mechanical (Chairperson)	Engineering Services	
Palesa Papane	Accountant – Contracts	Financial Services	
Jako Verster	Chief Environment Health Officer	Community Services	
Kagiso Ncane	Assistant Director – Roads &	Public Safety &	

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	Stormwater	Roads	
Xolani Khumalo	Senior Clerk: SCM	Financial Services	

(b) The bid evaluation committee

The Bid Evaluation Committee (BEC) is appointed by the Accounting Officer and must as far as possible be composed of –

- officials from departments requiring the goods or services; and
- at least one Supply Chain Management practitioner of the municipality.

The Accounting Officer appointed the following members to the BEC during the 2023/2024 financial year:

OPEX Committee

NAME	DESIGNATION	DEPARTMENT	
Mr. Themba Mnguni	Director - Expenditure (Chairperson)	Financial Services	
Mr. Mesuli Mpeta	Assistant Director – Contracts	Financial Services	Resigned as at 31-08-2023
Ms. Palesa Papane	Accountant – Contracts	Financial Services	Appointed as at 07-09-2023
Ms. Nosiviwe Kobe	Assistant Director – LED	Development & Planning Services	
Ms. Kameshree Reddy	Assistant Director – Land Use Management (alternate member)	Development & Planning Services	
Mr. Afrika Sibeko	Assistant Director – IT	Corporate Services	
Ms. Dintle Limeko	Senior Clerk: SCM	Financial Services	

CAPEX Committee

NAME	DESIGNATION	DEPARTMENT	
Mr. Henry Human	Director – Savanna City (Chairperson)	Engineering Services	
Mrs. Debbie Semano	Assistant Director: SCM	Financial Services	
Mr Bongani Radebe	Superintendent- Technical Support	Public Safety & Roads	
Mr. Pheny Pati	Assistant Director: Waste & Environment	Community Services	Terminated 11-09-2023
Mr. Dakalo Phaswa	Environmental Officer: Waste	Community Services	Appointed as of 12-09-2023

BEC COMMITTEES

NAME	DESIGNATION	DEPARTMENT	
Yvonne Mariri	Sub-Accountant: SCM	Financial Services	SCM BEC alternate member from 03-08-2023

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(c) The bid adjudication committee

The Bid Adjudication Committee (BAC) must consist of at least four senior managers of the municipality which must include –

- the Chief Financial Officer or, If the Chief Financial Officer is not available, another manager in the budget and treasury office reporting directly to the Chief Financial Officer and designated by the Chief Financial Officer;
- at least one Senior Supply Chain Management practitioner who is an official of the municipality; and
- a Technical Expert in the relevant field who is an official of the municipality, if the municipality has such an expert.

The Bid Adjudication Committee has been fully functional and has adjudicated bids above R 200 000 (VAT incl).

Where bids were in excess of R10 million (VAT incl), the Bid Adjudication Committee recommended to the Accounting Officer for final approval.

The Accounting Officer appointed the following members of the BAC during the 2023/2024 financial year:

NAME	DESIGNATION	DEPARTMENT	
Mr. Zakhele Mhlongo	Chief Financial Officer (Chairperson)	Financial Services	
Ms. Koobashni Desai	Director – Financial Control (alternate member)	Financial Services	
Mr. Phumudzo Magodi	Executive Director: Engineering Services	Engineering Services	
Mr Eugene Lensley	HOD: Public Roads & Safety Services (Acting)	Public Roads & Safety Services	
Mr. Fanny Jonas	Director: Supply Chain Management	Financial Services	
Mr. Sam Letsatsi	Assistant Director - Logistics	Financial Services	
Mrs Ntombi Ramalatsa	H.O.D: Community Services (Acting)	Community Services	
Mr. Phenyio Pati	H.O.D: Community Services (Acting)	Community Services	Appointed as from 11-09-2023
Mr Solly Cave	H.O.D: Corporate Services	Corporate Services	

3. MUNICIPAL SUPPLY CHAIN MANAGEMENT UNIT ORGANISATIONAL STRUCTURE & PERSONNEL

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its supply chain management policy. The SCMU must operate under the direct supervision of the Chief Financial Officer or may be delegated to an official in terms of Section 82 of the MFMA.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:

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Director: SCM Mr. F Jonas	Oversees the co-ordination and controlling of the implementation of the SCM Policy; Manages bid committees; Oversees the management and implementation of SCM Supplier Database; Oversees the management of the bid processes and contracts ; Oversees all relevant reporting
Assistant Director: Sourcing Ms. Y White	Assist with co-ordinating and controlling the implementation of the SCM Policy; Assist in the management of the Supply Chain support function for the Municipality including (Demand, Acquisition, Risk, Disposal and Performance Management) Assist in the management and implementation of bid procedures Develop sourcing strategies for the municipality to realize cost benefits Assist in the management of the compilation and interprets management reports
Assistant Director: Supply Chain Management Mrs. D Semano	Assist with co-ordinating and controlling the implementation of the SCM Policy; Assists with co-ordination of Bid committees; Assist with management of the SCM Supplier Database; Assist in managing the bid processes and contracts; Assist with reporting
Assistant Director: Contracts Mr. M Mpeta	Reviews and advises on all procurement contract related matters. Oversees contract management
Accountant: Supply Chain Management Mrs. S Masuku	Assist with co-ordinating and controlling the implementation of the SCM Policy; Assists with co-ordination of Bid committees; Assist with management of the SCM Supplier Database; Assist in managing the bid processes and contracts ; Assist with reporting
Accountant: Contract Management Ms. Palesa Papane	Attend to all contract/s related matters or issues; Ensures that goods/services are procured in line with contracts, etc.
Sub Accountants: Supply Chain Management: Mr. F Powell Ms. Y Mariri Mr. N Mthimkulu	Implements the SCM Policy for purchases between R30 000 and R200 000; Prepares bid committees agendas and minutes; Bid processes including bid opening and placement of advertisements; Reporting.
Assistant Director: Logistics Mr. S Letsatsi	Supply Chain Stores and inventory; Processing of procedures for procurement of stores inventory; Request Quotations for inventory; Processing of Orders for inventory; Supervise staff in Stores environment; Monitoring and administrating of inventory levels; Ensure that stock is safe guarded; Regular stock taking.

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Clerks: Storeman Mr. R Kgaritsi Mr. S Nkabinde	Processing of stock issued; Capturing of orders and delivery notes; Receipt of Goods; Issuing of inventory and fuel (Petrol & Diesel); Processing of fuel issue documents; Regular stock taking.
Logistics: Fuel Attendant Vacant	Issuing of fuel (Petrol & Diesel); Taking of dip stick readings daily; Regular ordering of fuel; Processing of fuel issue documents;
Senior Clerks: Procurement Ms. L Mabena Mr. X Khumalo Ms. D Lemeko Mr. N Ntuli	Receiving of orders requests and Sundry payments; Validating vendor registration; Validating budget and cost centres; Processing of orders; Requesting quotations; Filing of documents; Other administrative SCM functions; Reporting; Public assistance.
Clerks: Mr. N Ntshangase Refiloe Ntsole	Updating of SCM supplier Database Accepting of new vendor forms Upkeep of tax clearance certificates, B-BBEE certificates, Rates and taxes and other changes to service providers as and when required. Receiving of orders requests and Sundry payments; Validating vendor registration; Validating budget and cost centres; Contract management
Intern: SCM Ms. M. P Mohuba	

4. COMPETENCY LEVELS OF THE SUPPLY CHAIN MANAGEMENT UNIT

As per Government Gazette No. 29967 issued on the 15 June 2007 – The Municipal Regulations on Minimum Competency Levels, 2007 (Effective from 1 July 2007), Regulation in terms of section 168 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) officials appointed in the SCM unit should attain the following;

- a) Higher education qualification
- b) Work related experience
- c) Core managerial and/or occupational competencies
- d) Competency in the prescribed unit standards

The following officials have been exposed to SCM training and workshops in order to comply with the Regulations:

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<u>DESIGNATION</u>	<u>NAME OF OFFICIAL</u>	<u>QUALIFICATIONS</u>	<u>UNIT STANDARDS REQUIRED AS PER REGULATIONS</u>	<u>UNIT STANDARDS COMPLETED TO DATE</u>	<u>UNIT STANDARDS STILL REQUIRED</u>
DIRECTOR SCM	F JONAS	~ ADVANCE SOURCING AND SUPPLY CHAIN MANAGEMENT ~ B TECH COST AND MANAGEMENT ACCOUNTING ~ LEAN 6 SIGMA YELLOW BELT ~ POST GRAD DIPLOMA IN MANAGEMENT ~ ADVANCED MANAGEMENT DEVELOPMENT PROGRAMME ~ POST GRAD DIPLOMA IN HIGHER EDUCATION ~ B TECH PUBLIC RELATIONS MANAGEMENT ~ CERTIFICATE IN SUPPLY CHAIN ~ LEAN 6 SIGMA YELLOW BELT ~ HIGHER CERTIFICATE IN PUBLIC PROCUREMENT	116361;119350;116348;116342;116362;116341;116345;119352;119341;119331;116364;116343;116339;119343;119334;116353	116353;116363;116343;116348;119331;119341;119343;119334;119348;116348;116345;119352;119350;116342;116341;116361;116362;116339;116351;116364	COMPLETED
ASSISTANT DIRECTOR SCM	D SEMANO	~ POST GRAD DIPLOMA IN HIGHER EDUCATION ~ B TECH PUBLIC RELATIONS MANAGEMENT ~ CERTIFICATE IN SUPPLY CHAIN ~ LEAN 6 SIGMA YELLOW BELT ~ HIGHER CERTIFICATE IN PUBLIC PROCUREMENT	116345;119352;119341;119331;116364;116343;116339;119343;119334;116353	116342;116340;116339;116346;116344;116345;116343;116351;116341;116348;116347;116358;116357;116361;116362;116360;116353;116364;116363;119350;119341;119343;119351;119352;119348;119331;119334;119353	COMPLETED
ASSISTANT DIRECTOR CONTRACT LAW	M MPETA	~ DIP. BUSINESS MANAGEMENT ~ LLB DEGREE ~ POSTGRADUATE IN PROCUREMENT LAW	116345;119352;119341;119331;116364;116343;116339;119343;119334;116353	116342;116340;116339;116346;116344;116345;116343;116351;116341;116348;116347;116358;116357;116361;116362;116360;116353;116364;116363;119350;119341;119343;119351;119352;119348;119331;119334;119353	COMPLETED
ASSISTANT DIRECTOR LOGISTICS	S L LETSATSI	~ NATIONAL DIPLOMA PURCHASING MANAGEMENT	116345;119352;119341;119331;116364;116343;116339;119343;119334;116353	116345;119352;119341;119331;116364;116343;116339;119343;119334;116353	COMPLETED
ACCOUNTANT	S MASUKU	~ NATIONAL DIPLOMA COST AND MANAGEMENT ACCOUNTING ~ LEAN 6 SIGMA YELLOW BELT ~ CERTIFICATE IN SUPPLY CHAIN	116345;119352;119341;119331;116364;116343;116363;119350;119348;116341;116339;119343;119334;116353;116351	116345;119352;119341;119331;116364;116343;116363;119350;119348;116341;116339;119343;119334;116353;116351	COMPLETED

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ACCOUNTANT CONTRACT MANAGEMENT	P PAPANE	~ BACHELOR ACCOUNTING SCIENCE ~ CERTIFICATE IN SUPPLY CHAIN MANAGEMENT ~ CONSTRUCTION CONTRACTS CERTIFICATE	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116342;116340;116339;116346; 116344;116345;116343;116351; 116341;116348;116347;116358; 116357;116361;116362;116360; 116353;116364;116363;119350; 119341;119343;119351;119352; 119348;119331;119334;119353	COMPLETED
SUB ACCOUNTANT SCM	F POWELL	~ LGAAC CERTIFICATE	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	COMPLETED
SUB ACCOUNTANT SCM	Y MARIRI	~ NATIONAL DIPLOMA COST AND MANAGEMENT ACCOUNTING	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	COMPLETED
SUB ACCOUNTANT SCM	N MTHIMKHULU	~ BACHELORS FINANCIAL ACCOUNTING ~ LEAN 6 SIGMA YELLOW BELT ~ CERTIFICATE IN SUPPLY CHAIN	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	COMPLETED
SENIOR CLERK SCM	L MABENA	~ GRADE 12 ~ NATIONAL DIPLOMA INTERNAL AUDITING	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	COMPLETED
SENIOR CLERK SCM	X KUMALO	~ CERTIFICATE ACCOUNTING TECHNICIAN ~ LEAN 6 SIGMA YELLOW BELT ~ CERTIFICATE IN SUPPLY CHAIN	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351		TO ENROL IN NEXT INTAKE

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SENIOR CLERK SCM	D LEMEKO	~ BCMM IN FINANCIAL ACCOUNTING ~ PROJECT MANAGEMENT SHORT COURSE	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116343, 116361, 119334, 116339, 116357, 116351;116341, 116348, 116358, 119341, 116340, 119331, 119348, 116363, 119350, 116342, 116362, 116347, 116360, 119351, 119352	119343; 116353; 119353
CLERK PROCUREMENT	L NTULI	~ BTECH INTERNAL AUDITING	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	AWAITING CERTIFICATION
CLERK SCM	N NTSHANGASE	~ PUBLIC FINANCE AND ACCOUNTING ~ SCM short course	116345;119352;119341;119331; 116364;116343;116363;119350; 119348;116341;116339;119343; 119334;116353;116351	119334, 116361, 119343, 116344, 116364, 116339, 116357, 116351, 116348, 116353, 116341, 116340, 116342, 116347, 116362, 116363, 116360, 116343, 116345, 116358, 116346	COMPLETED
INTERN SCM	MS. P.M MOHUBA (03/01/2023 to 30/09/2023)	~ DIP ACCOUNTING	116342;116340;116339;116346; 116344;116345;116343;116351; 116341;116348;116347;116358; 116357;116361;116362;116360; 116353;116364;116363;119350; 119341;119343;119351;119352; 119348;119331;119334;119353	116342;116340;116339;116346; 116344;116345;116343;116351; 116341;116348;116347;116358; 116357;116361;116362;116360; 116353;116364;116363;119350; 119341;119343;119351;119352; 119348;119331;119334;119353	COMPLETED
CLERK STOREMAN	R KGARITSI	~ N4 PUBLIC MANAGEMENT			TO ENROL IN NEXT INTAKE
CLERK STOREMAN	S NKABINDE	~ NATIONAL DIPLOMA :TAXATION ~BACHELOR OF ACCOUNTING SCIENCE: TAXATION			TO ENROL IN NEXT INTAKE
FUEL ATTENDANT	VACANT				

5. **APPLICATION OF SECTION 217 OF THE CONSTITUTION**

The municipality contracts goods or services in accordance with a system which is:

- fair,
- equitable,
- transparent,
- competitive, and
- cost effective.

6. **IMPLEMENTATION OF THE NEW PREFERENTIAL PROCUREMENT REGULATIONS 2022**

The PPPFA regulations became effective on the 16th January 2023.

These Regulations are implemented on a continuous basis by Midvaal Local Municipality thus awarding the bids to the highest scoring bidder.

7. **SUPPLY CHAIN MANAGEMENT ACQUISITION PROCESSES**

The following thresholds are currently being adhered to support the strategic and operational commitments of the municipality:

a) **Emergency purchases**

For purchases up to a value R2000 (VAT included), a valid invoice or written quotation must be submitted with the PR or sundry voucher.

b) **Written or verbal quotations**

Goods and services are procured by way of written quotations for a transaction value of above R2 000 up to R30 000 (VAT included);

c) **Formal written quotation (7 Day bidding) process**

Goods and services must be procured by way of 7 Day bidding process for procurement of a transaction value of above R30 000 up to R200 000 (VAT included);

d) **A competitive bidding process.**

Goods and services are procured by way of a competitive bidding process for-

- a. procurement above a transaction value of R200 000 (VAT included); and
- b. the procurement of long-term contracts.

8. **DEMAND MANAGEMENT - SUPPLIER DATABASE**

Suppliers are continuously encouraged to register on the municipality's database as well as on the Central Supplier Database (CSD). Service providers may register on the database at any stage as there is no closing date for registration.

9. REPORTING TO NATIONAL TREASURY

9.1. All awarded tenders are reported on the e-tender portal: www.etenders.gov.za

9.2. "Approval of tenders not recommended"

114. (1) If a tender other than the one recommended in the normal course of implementing the supply chain management policy of a municipality or municipal entity is approved, the accounting officer of the municipality or municipal entity must, in writing, notify the Auditor-General, the relevant provincial treasury and the National Treasury and, in the case of a municipal entity, also the parent municipality, of the reasons for deviating from such recommendation.

(2) Subsection (1) does not apply if a different tender was approved in order to rectify an irregularity.

With reference to section 114 of the Municipal Finance Management Act, Act 56 of 2003 no notifications have been made during the year.

10. DATABASE OF RESTRICTED SUPPLIERS

Prior to awards, a CSD verification is carried out to ensure that the recommended bidder is not a restricted supplier or tender defaulter.

No awards were made to entities on the list of prohibited suppliers during the 1st Quarter of the 2023/2024 financial year.

11. SCM INFORMATION ON WEBSITE

The following SCM reports are placed on the MLM website www.midvaal.gov.za:

- Bid notices
- Bid opening registers for the 7day bid process
- Bid opening registers for the formal bid process
- Awards made by the Municipality
- Reports to council on deviations
- Quarterly SCM Implementation Reports
- The SCM Policy

Bid invitation notices are also available on the municipality's website.

12. BIDS AWARDED BY THE BID ADJUDICATION COMMITTEE (ABOVE R 200,000) AND WHERE APPLICABLE, RECOMMENDED TO THE ACCOUNTING OFFICER (ABOVE 10 MILLION)

Bids that were awarded by the Bid Adjudication Committee and where applicable, recommended to the Accounting Officer (above R10 million) in terms of the SCM Policy and the Preferential Procurement Policy for the 1st Quarter of the 2023/2024 financial year:

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Tender	Tender no.	Contracting Party	Value / Budget
BID TO APPOINT A SERVICE PROVIDER FOR THE PROVISION OF AN ONMI-CHANNEL CUSTOMER SERVICE SOLUTION FOR THE MIDVAAL LOCAL MUNICIPALITY FROM DATE OF AWARD UNTIL 30 JUNE 2026	8/2/5/133	BOXFUSION (PTY) LTD	R13 800 081.17
BID FOR THE COMPIATION OF THE GENERAL VALUATION ROLL AND THE MAINTENANCE THEREOF BY MEANS OF SUPPLEMENTARY VALUATION ROLL VALID FOR 5 YEARS, IN COMPLIANCE WITH THE LOCAL GOVERNMENT: MUNICIPAL PROPERTY RATES ACT, 6 OF 2004 AS AMENDED	8/2/3/100	NDK VALUERS (PTY) LTD	R20 930 000.00
BID TO APPOINT A SERVICE PROVIDER FOR THE PROCUREMENT OF A 100KVA BACK UP DIESEL GENERATOR FOR MIDVAAL LOCAL MUNICIPALITY (ONCE-OFF)	8/2/2/395	KEO GROUP (PTY) LTD	R342 881.13
BID TO APPOINT A SERVICE PROVIDER TO RENDER PROFESSIONAL MEDICAL EXAMINATION SERVICES FOR MIDVAAL LOCAL MUNICIPALITY FROM DATE OF APPOINTMENT UNTIL 30 JUNE 2026	8/2/5/129	OHS CARE CC	R2 102 385.15
BID TO APPOINT A SERVICE PROVIDER TO RENDER ALL TRAVEL REQUIREMENTS AND CAR RENTAL SERVICES TO MIDVAAL LOCAL MUNICIPALITY ON AN AS AND WHEN REQUIRED BASIS FROM DATE OF APPOINTMENT UNTIL 30 JUNE 2026	8/2/5/130	CITY OF CHOICE TRAVEL & TOURS (PTY) LTD	R6 211 790.18
BID FOR THE PREVENTION OF LAND INVASION, INFORMAL SETTLEMENT GROWTH AND ILLEGAL OCCUPATION OF LAND WITHIN THE MIDVAAL LOCAL MUNICIPALITY FROM DATE OF APPOINTMENT UNTIL 30 JUNE 2026	8/2/6/77	RED ANT SECURITY RELOCATION & EVICTION SERVICES (PTY) LTD	R8 280 000.00
BID TO APPOINT A PANEL OF CONTRACTORS FOR THE REFURBISHMENT, REPAIRS AND MAINTENANCE OF RESERVOIR WITH IN MIDVAAL LOCAL MUNICIPALITY ON AS AND WHEN REQUIRED BASIS FROM DATE OF AWARD UNTIL 30 JUNE 2026	8/2/2/392	DUPRE DEVELOPMENT PROJECTS (PTY) LTD MIKHENSO MYN PROJECTS (PTY) LTD THERESHO HOLDINGS (PTY) LTD	R6 670 000.00

13. Bids Awarded by The Municipal Manager – Formal Written Price QUOTATIONS (R 30,001-00 TO R 200,000-00)

Attached find the bids that were awarded by the Municipal Manager – Formal written price quotations in terms of the SCM Policy and the Preferential Procurement Policy for the 1st Quarter of the 2023/2024 financial Period.

Tender	Tender no.	Contracting Party	Value (vat Incl)
APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE ASSISTANCE WITH FINANCIAL YEAR-END PROCESSES, AUDIT PREPARATION, AND CLEARING OF ANY AUDIT-RELATED QUERIES FROM DATE OF APPOINTMENT UNTIL 30 JUNE 2024 OR TO A MAXIMUM OF R 200 000.00(VAT INCLUSIVE), WHICHEVER COMES FIRST	AHT4793	MONICA JORDAAN	R200 000.00 (No VAT)
SUPPLY AND DELIVERY OF SECTION 56 SUMMONS BOOKS, SECTION 341 BOOKS, A4 ANNEXURE 'A' PADS, WARRANT PAPER, SECTION 54 SUMMONS PAPER, A4 RECEIPT BOOKS AND A4 VEHICLE INSPECTION BOOKS AND COURT ROLL PAPER ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD NOT EXCEEDING 30 JUNE 2024, OR TO A MAXIMUM OF R200 000 (TWO HUNDRED THOUSAND RAND) VAT INCLUSIVE, WHICHEVER COMES FIRST	AHT4794	FRESH MILK (PTY) LTD	R 200 000.00 (VAT Incl)
SUPPLY AND DELIVERY OF PLANTS AND COMPOST TO MIDVAAL LOCAL MUNICIPALITY	AHT4795	AMARORO (PTY) LTD	R157 550.00 (VAT Incl)
SUPPLY AND DELIVERY OF LONG SERVICE AWARD CERTIFICATE FRAMES TO MIDVAAL LOCAL MUNICIPALITY	AHT4803	RAMPAGE ENERGIA (PTY) LTD	R 50 075.03 (VAT Incl)
SUPPLY AND DELIVERY OF BRUSH CUTTER(S) TO MIDVAAL LOCAL MUNICIPALITY	AHT4798	MOTHOTHA TRADING ENTERPRISE CC	R 195 800.00 (No VAT)
APPOINTMENT OF ENVIRONMENTAL AUDITORS TO RENDER ENVIRONMENTAL AUDITING SERVICES TO MIDVAAL LOCAL MUNICIPALITY'S KLIPRIVIER TRANSFER STATIONS SUPPLY AND DELIVERY OF LONG SERVICE AWARD CERTIFICATE FRAMES TO MIDVAAL LOCAL MUNICIPALITY	AHT4801	UFEFE DEVELOPMENT CONSULTANTS (PTY) LTD	R 200 000.00 (VAT Incl)

14. SUPPLY CHAIN MANAGEMENT DEVIATIONS – FOR THE 1ST QUARTER OF THE 2023/2024 FINANCIAL PERIOD

Regulation 36 (1) (a) provides that the Accounting Officer may deviate from the various procurement process and the following were awarded during the 1st quarter of the 2023/2024 financial period:

MONTH	36(1)(i) EMERGENCY	VALUE	36(1)(ii) SOLE PROVIDER	VALUE	36(1)(iii) Art& Historical works	VALUE	36(1)(V) IMPRACTICAL	VALUE	TOTAL
JULY 2023	2	R216 942.00	2	R11 505 383.86	0	-	5	R3 865 243.46	
AUGUST 2023	0	-	1	R50 242.35	0	-	8	R50 242.35	
SEPTEMBER 2023	1	R2 149 752.50	1	R 307 273.10	0	-	0	R2 457 025.60	
TOTAL	3	R2 366 694.50	4	R11 862 899.31	0	-	13	R6 372 511.41	R20 602 105.22

**AGENDA OF THE 10TH ORDINARY MEETING OF 2023 TO BE HELD ON THURSDAY,
30 NOVEMBER 2023 AT 14:00 IN THE COUNCIL CHAMBERS**

PROCUREMENT THROUGH NATIONAL TREASURY'S TRANSVERSAL CONTRACT

The municipality has procured goods and services using the **RT** transversal contracts as best prices are negotiated by the National Treasury:

CONTRACT	DEPARTMENT	SERVICE PROVIDER	DESCRIPTION	AMOUNT (INCL. VAT)
RT-3	CORPORATE SERVICES	ALTRON DOCUMENT ALTRON TMT (PTY) LTD	T/A IT SERVICES - MAINTENANCE	R 5 059.84

15. AWARDS TO PERSONS IN THE SERVICE OF STATE

In terms of Council's Supply Chain Management Policy, Paragraph 44, the municipality is prohibited from doing business with any person in the service of the state. Section 45 requires that awards to close family members of persons in the service of the state, or who has been in the service of the state in the previous twelve months be disclosed in the annual financial statements. The following is disclosed in this regard:

- None for the 1st Quarter of the 2023/2024 financial period.

16. UNSOLICITED BIDS (SCM Regulation 37)

- None received for the 1st Quarter of the 2023/2024 financial period.

17. IMPLEMENTATION OF THE INFRASTRUCTURE PROCUREMENT AND DELIVERY MANAGEMENT POLICY

That it be noted that there were no serious or material problems in the implementation of the infrastructure procurement and delivery management policy during the 1st Quarter of the 2023/2024 financial period.

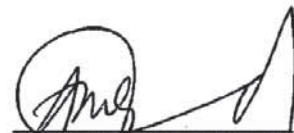
18. CONCLUSION

The Supply Chain Management (SCM) unit is continuously improving its procedures in order to ensure that Council receives value for money in terms of demand and acquisition management.

Projects and procurement are being planned with cognisance of the requirements of the Supply Chain Management legislative framework. However more work should be done in order to improve strategic sourcing to enhance the value the municipality can derive in improved sourcing and supplier development.

The current shortcomings in the implementation of the Supply Chain Management Policy are constantly addressed. Council's SCM policy fully complies with the requirements of the SCM Regulations and is ideally set to ensure that the procurement process of the municipality is fair, equitable, transparent, competitive and cost effective and comply with the prescripts of the Municipal Finance Management Act and the Constitution of the Republic of South Africa.


MR. Z. N. MHLONGO
CHIEF FINANCIAL OFFICER


MR. A. M. GROENEWALD
MUNICIPAL MANAGER


MR. P. TEIXEIRA
EXECUTIVE MAYOR

**COMMENTS: MEETING OF THE MUNICIPAL MANAGER AND HEADS OF
DEPARTMENT: 07 NOVEMBER 2023**

Resolved To Recommend

That the Item be referred to the Section 80 Finance Services Portfolio Committees.

**COMMENTS: SECTION 80 FINANCE SERVICES PORTFOLIO COMMITTEE: 20
NOVEMBER 2023**

The recommendation is supported.