

**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN
FUNCTIONAL AREAS**

SECTOR: SOCIAL SERVICES
PERIOD: 1 JULY 2009 – 30 JUNE 2010

KEY PERFORMANCE AREA	FUNDING	KEY PERFORMANCE INDICATOR	TARGET DATE	PERFORMANCE STATUS ON
1. Departmental assets MFMA – Section 63	Social Services	Council's Asset Management Policy adhered to by: <ul style="list-style-type: none"> • Confirm receipt of accurate and up-to-date asset register from Finance Services • Inventory lists are displayed in all offices • Redundant items identified • Stolen/lost items and accidents are reported as per procedures 	Annually before 30/08/2009 Annually 31/10/2009 30/04/2010 Monthly	
2. Environmental Health Development Operational Funding IDP Ref: SOC21	Environmental Health	<ol style="list-style-type: none"> 1. Inspection programme executed (including "No Smoking") & all food premises inspected to comply to legislation 2. Milk Farms/Parlours inspected to ensure compliance to legislation 3. Water quality monitoring 4. Creches/Preschools inspections conducted to enforce legislative compliance 5. Attend to public complaints – Complaints register maintained and monthly signed off by head of department 6. Monitor air quality – Monthly reports 	Monthly Monthly Monthly Monthly Monthly Monthly	
3. Social Development Operational Funding	Social Services	<ol style="list-style-type: none"> 1. Applications received from Finance to be processed within 6 weeks – Indigent Register and Database maintained 2. Ward councillors involved in terms of un-traceable applicants – Adherence to procedures 	Quarterly Monthly	
4. Comprehensive Health Care Operational Funding IDP Ref: SOC28	Randvaal Clinic Meyerton Clinic Kookrus Clinic Municipal Health Services	<ol style="list-style-type: none"> 1. Services rendered according to approved programme, namely ² <ul style="list-style-type: none"> ➢ Oral; ➢ Maternity; 	Monthly	

Accepted and agreed:

MRS. N. HASSIM
EXECUTIVE DIRECTOR: SOCIAL SERVICES

DATE

MR. A.S.A. DE KLERK
MUNICIPAL MANAGER

DATE

CLLR. C.P. HARTMAN
MMC: COMMUNITY SERVICES

DATE