

BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

BM : EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING													
Save File as : Muncde_BM_ccyy_Qn.XLS (e.g.: GT411_BM_2010_Q1)													
Change Year End (ccyy) to Financial Year End (e.g.: 2010 for year 2009/2010) and Quarter (Qn) to Quarter End (e.g.: Q1 for Quarter 1)													
Change Muncde to your own municipal code (e.g.: GT411)													
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S													
Municipality	Year End	Quarter	Loans			Principal	Council						
GT422	2011	Q3 Jan-Mar	Yes										
Loan	Municipality	Planned	Loan Term	Term	Debt raised	Resolution	Loan	Commitment	Loan	Loan	Loan	Loan	Loan
Instrument	Loan	Start Date	End Date	Year/Month/	Value	Date	Fees	Fees	Type	Raised for	Security	Source	Source
No	Reference No	(ccyy/mm/dd)	(ccyy/mm/dd)	Day	(no)	(Rand)	(ccyy/mm/dd)	(Rand)	(Rand)				
1	15551.7	1992/12/31	2007/12/31	Y	15	500 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
2	15551.10	1994/06/30	2014/06/30	Y	20	361 045				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
3	15551.9	1992/06/30	2012/12/31	Y	21	540 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
4	15418.3	1994/06/30	2008/06/30	Y	14	300 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
5	15418.5	1994/06/30	2014/06/30	Y	20	1 545 585				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
6	15418.2	1992/12/31	2012/12/31	Y	20	1 280 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
7	15418.4	1994/06/30	2014/06/30	Y	20	125 305				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
8	15369.9	1998/01/01	2011/12/31	Y	14	360 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
9	15369.10	1998/01/01	2011/12/31	Y	14	293 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
10	15369.12	1998/01/01	2008/12/31	Y	11	65 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
11	15369.23	1998/01/01	2015/06/30	Y	17	920 255				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
12	15369.24	1998/01/01	2009/12/31	Y	12	1 300 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
13	15369.14	1998/01/01	2009/06/30	Y	11	130 000				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
14	15369.17	1998/01/01	2010/12/31	Y	13	534 866				LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
15	101846/1	2005/03/31	2020/06/30	Y	15	10 390 100	2005/01/27			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
16	101846/2	2005/03/31	2012/06/30	Y	7	8 000 000	2005/01/27			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
17	101846/3	2005/03/31	2010/06/30	Y	5	3 589 000	2005/01/27			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
18	101846/4	2007/03/31	2016/06/30	Y	9	17 840 900	2005/01/27			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
19	MIDV-00-0001	2006/09/22	2013/09/30	Y	7	2 600 000	2004/11/11			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Banks (02)
20	103047/4	2008/05/14	2023/06/30	Y	15	13 800 000	2007/11/15			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
21	103047/2	2008/05/14	2023/06/30	Y	15	38 150 000	2007/11/15			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
22	103047/3	2008/05/14	2023/06/30	Y	15	4 950 000	2007/11/15			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
23	103047/1	2008/05/14	2023/06/30	Y	15	13 100 000	2007/11/15			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
24	103600/1	2009/10/20	2024/12/31	Y	15	15 700 000	2009/05/07			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
25	103600/2	2009/10/20	2029/12/31	Y	20	12 650 000	2009/05/07			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
26	103600/3	2009/10/20	2029/12/31	Y	20	1 500 000	2009/05/07			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
27	103600/4	2009/10/20	2024/12/31	Y	15	8 800 000	2009/05/07			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
28	103600/5	2009/10/20	2029/12/31	Y	20	1 350 000	2009/05/07			LT - Long-Term Loans (07)	New Borrowing (04)	None (06)	Development Bank of SA (03)
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BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

BM : EXTERNAL DEBT CREA		
Save File as : Muncde_BM_ccy		
Change Year End (ccyy) to Fin		
Change Muncde to your own m		
To Save File press the followin		
Municipality	Year End	
GT422	2011	
Loan	Municipality	Loan
Instrument	Loan	Institution
No	Reference No	(max 40 chars)
1	15551.7	DBSA
2	15551.10	DBSA
3	15551.9	DBSA
4	15418.3	DBSA
5	15418.5	DBSA
6	15418.2	DBSA
7	15418.4	DBSA
8	15369.9	DBSA
9	15369.10	DBSA
10	15369.12	DBSA
11	15369.23	DBSA
12	15369.24	DBSA
13	15369.14	DBSA
14	15369.17	DBSA
15	101846/1	DBSA
16	101846/2	DBSA
17	101846/3	DBSA
18	101846/4	DBSA
19	MIDV-00-0001	Other
20	103047/4	DBSA
21	103047/2	DBSA
22	103047/3	DBSA
23	103047/1	DBSA
24	103600/1	DBSA
25	103600/2	DBSA
26	103600/3	DBSA
27	103600/4	DBSA
28	103600/5	DBSA
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BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

BM : EXTERNAL DEBT CREA											
Save File as : Muncde_BM_ccy											
Change Year End (ccyy) to Fin											
Change Muncde to your own m											
To Save File press the followin											
Municipality	Year End	Additional									
GT422	2011	Interest	Balance	Debt Repaid	Principal	Balance					
Loan Instrument	Municipality	Loan Purpose	Amortization Structure	Type of interest	Timing of Interest	% Interest Rate (2 dec)	Paid This Quarter (Rand)	at Begin of Quarter (Rand)	or redeemed This Quarter (Rand)	Accrued This Quarter (Rand)	at End of Quarter (Rand)
No	Reference No				payment	Per Annum	(Rand)	(Rand)	(Rand)	(Rand)	(Rand)
1	15551.7	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	15.22	0	0	0	0	0
2	15551.10	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	13.56		143 315			143 315
3	15551.9	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	15.26		145 228			145 228
4	15418.3	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	13.41		0			0
5	15418.5	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	13.56		613 515			613 515
6	15418.2	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	15.26		344 245			344 245
7	15418.4	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	13.56		49 739			49 739
8	15369.9	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	16.55		54 323			54 323
9	15369.10	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	16.55		44 214			44 214
10	15369.12	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	16.55		0			0
11	15369.23	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	13.41		439 870			439 870
12	15369.24	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	17.53		0			0
13	15369.14	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	17.95		0			0
14	15369.17	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	17.65		0			0
15	101846/1	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	9.05		8 025 806			8 025 806
16	101846/2	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	9.00		2 152 624			2 152 624
17	101846/3	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	9.00		0			0
18	101846/4	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	9.05		13 335 378			13 335 378
19	MIDV-00-0001	Acquisition of Specialised Vehicles (04)	Other (03)	Fixed (01)	Monthly (04)	11.18	34 098	1 270 215	100 540		1 169 675
20	103047/4	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	10.63		12 604 122			12 604 122
21	103047/2	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	10.63		34 827 103			34 827 103
22	103047/3	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	10.63		4 558 818			4 558 818
23	103047/1	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	10.63		11 972 604			11 972 604
24	103600/1	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	13.54		14 946 546			14 946 546
25	103600/2	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	11.78		12 395 968			12 395 968
26	103600/3	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	11.59		1 460 389			1 460 389
27	103600/4	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	6.75		8 390 974			8 390 974
28	103600/5	Provision of Infrastructure (01)	Other (03)	Fixed (01)	Semi-annually (02)	6.75		1 316 521			1 316 521
29											0
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BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End	Quarter	Loans											
GT422	2011	Q3 Jan-Mar	Yes											
Loan	Municipality	Planned	Loan Term	Term	Principal	Council								
Instrument	Loan	Start Date	End Date	Year/Month/	Value	Debt raised	Resolution	Loan	Commitment	Loan	Loan	Loan	Loan	Loan
No	Reference No	(ccyy/mm/dd)	(ccyy/mm/dd)	Day	(no)	at the Inception	Date	Fees	Fees	Type	Raised for	Security	Source	
					(Rand)	(ccyy/mm/dd)	(Rand)	(Rand)						
57					0									
58					0									
59					0									
60					0									
61					0									
62					0									
63					0									
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TOTAL														

BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End	
GT422	2011	
Loan	Municipality	Loan
Instrument	Loan	Institution
No	Reference No	(max 40 chars)
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TOTAL		

BM: EXTERNAL DEBT CREATED, REPAID OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End						Interest	Balance	Debt Repaid	Additional	Balance
GT422	2011						Paid	at Begin	or redeemed	Principal	at End
Loan	Municipality	Loan	Amortization	Type of	Timing of	% Interest	This Quarter	of Quarter	This Quarter	This Quarter	of Quarter
Instrument	Loan	Purpose	Structure	interest	Interest	Rate (2 dec)	(Rand)	(Rand)	(Rand)	(Rand)	(Rand)
No	Reference No				payment	Per Annum					
57											0
58											0
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100											0
TOTAL						0.026413819	34 098	129 091 517	100 540	0	128 990 977

BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End	Quarter	Bonds			Issue	Council									
GT422	2011	Q3 Jan-Mar	Yes													
Bond			Planned	Bond Term	Term	(Total Principal	Resolution	General	Arranger	Bond	Bond	Name of Lead Arranger	Bond	Amortization	Type of	
Instrument	Bond	Start Date	End Date	Year/Month/	Value	Approval)	Date	Fees	Fees	Type	Security		Purpose	Structure	coupon	
No	Code	(ccyy/mm/dd)	(ccyy/mm/dd)	Day	(no)	(Rand)	(ccyy/mm/dd)	(Rand)	(Rand)							
1					0											
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62					0											

BM: EXTERNAL DEBT CREATED, REPAID OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End			Coupon	Balance	Debt Repaid	Balance
GT422	2011			Paid	at Begin	or redeemed	at End
Bond		Timing of	% Coupon				
Instrument	Bond	coupon	Rate (2 dec)	This Quarter	of Quarter	This Quarter	of Quarter
No	Code	payment	Per Annum	(Rand)	(Rand)	(Rand)	(Rand)
1							0
2							0
3							0
4							0
5							0
6							0
7							0
8							0
9							0
10							0
11							0
12							0
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61							0
62							0

BM: EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End	Quarter	Bonds			Issue	Council									
GT422	2011	Q3 Jan-Mar	Yes													
Bond			Planned	Bond Term	Term	(Total Principal	Resolution	General	Arranger	Bond	Bond	Name of Lead Arranger	Bond	Amortization	Type of	
Instrument	Bond	Start Date	End Date	Year/Month/	Value	Approval)	Date	Fees	Fees	Type	Security		Purpose	Structure	coupon	
No	Code	(ccyy/mm/dd)	(ccyy/mm/dd)	Day	(no)	(Rand)	(ccyy/mm/dd)	(Rand)	(Rand)							
63					0											
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100					0											
TOTAL																

BM: EXTERNAL DEBT CREATED, REPAID OR REDEEMED AND EXPECTED BORROWING

Municipality	Year End			Coupon	Balance	Debt Repaid	Balance
GT422	2011			Paid	at Begin	or redeemed	at End
Bond		Timing of	% Coupon				
Instrument	Bond	coupon	Rate (2 dec)	This Quarter	of Quarter	This Quarter	of Quarter
No	Code	payment	Per Annum	(Rand)	(Rand)	(Rand)	(Rand)
63							0
64							0
65							0
66							0
67							0
68							0
69							0
70							0
71							0
72							0
73							0
74							0
75							0
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94							0
95							0
96							0
97							0
98							0
99							0
100							0
TOTAL			0	0	0	0	0

Quarterly Borrowing Monitoring Return Form

(Version 210405_1300)

Purpose

In terms of Circular 26 of the Municipal Finance Management Act (MFMA), municipalities are required to submit the borrowing form upon completion. National Treasury (NT) uses this information to analyse the overall municipal borrowing market with a view to increasing access to capital for infrastructure. This will enable National Treasury to make proper analysis that informs policy developments on the overall municipal borrowing market. This will assist NT to provide sound advice to municipalities that intend to incur additional borrowings as required by section 46(3)(a)(ii) of the MFMA.

Format of Return Form

The return is an Excel spreadsheet with three worksheets (loans, bonds and instructions) and must be submitted electronically each quarter to National Treasury even if the municipality has no borrowings to report.

The database is expecting specific data with specific attributes, the templates should not be changed. If this is not found, problems will arise.

This return form must be submitted each quarter within 15 working days of the end of the quarter.

Ensure the file is saved in the correct format (Muncde_BM_ccyy_Qn.xls) by selecting the correct MunCode, Financial year, period and NO in the case of a NIL return from the drop-down lists.

You may use the inbuilt macro to automatically save using the correct file name. Simultaneously press Shift+Ctrl+S (With "Caps Lock" off) to invoke the macro. Email the Excel (.xls) file to lgdatabase@treasury.gov.za with a subject heading of Financial Reporting Database Input.

Loans/ bonds worksheets

The loans worksheet requires each individual loan instrument to be listed and certain attributes for each completed. The columns are wide enough to display the full descriptions of the drop down lists. This worksheet has been protected.

- All figures are to be entered in whole Rands
- All figures are to be entered as positive (+)

The form is according to the municipal financial year

Column Heading	Instruction
Municipal Code	Select Municipal Code from dropdown list
Financial Year End	Select Financial Year from dropdown list.
Quarter	Select Quarter from dropdown list.
Loans	Select Yes for Loans and No if no loans exist.
Loan Instr No.	The loan instrument number is the system number. This is a unique number and should always remain the same for a particular borrowing instrument.
Muni loan ref No.	The municipality loan reference number is the number that the municipality and the lending institution use to identify the particular instrument.
Start Date (ccyy/mm/dd)	The start date of the loan must be completed in the format stated in the column heading.
Planned End Date (ccyy/mm/dd)	The end date of the loan must be completed in the format stated in the column heading.
Term Unit	This is the auto-generated column that indicated whether the loan is a short or long term. Do not input data on this column.
Term Value	This is the auto-generated column that indicated the tenure of the loan. Do not input data on this column.
Principal Debt raised at the inception	The amount of the loan (capital). The amount should be typed in full rand currency.
Council Resolution Date (ccyy/mm/dd)	The date of the council resolution for the particular loan.
Loan/General Fees	All the admin and other fees associated with the raising of the loan. This could be tender costs, advertising, consultant fees etc.
Commitment Fees	Fees that a lender charges a borrower to keep a line of credit open, or to guarantee a loan at a certain future date even though the credit is not being used at that particular time.
Debt Type	Select from the drop down list: ST - Bank Overdraft (01). Overdrafts payable within 12 months ST - Other Short-Term Loans (02). Short term loans maturing within 12 months ST - Other Securities (06). Any other instrument that is maturing within 12 months and is not included in the list LT - Long-Term Loans (07). Loans maturing over 12 months and used to acquire/build Property, Plant and Equipment LT - Instalment Credit (08). Higher Purchase Instalment. LT - Financial Leases (09). This is an agreement between a finance institution and a municipality whereby the municipality is given use of an asset for an agreed rental amount over a fixed period of time. The municipality must keep the asset for the full LT - Other Securities (14). Any other instrument not included in the list that that is used to finance capital assets and matures over 12 months.
Debt Raised for	Select from the drop down list.
Security	Select from the drop down list.

Loan Source	Select from the drop down list.
Institution	Select from the drop down list.
Loan Purpose	Select from the drop down list.
Amortization Structure	Select from the drop down list.
Type of Interest	Select from the drop down list.
Timing of Interest payment	Select from the drop down list.
Columns T – Y apply to Quarter and Financial year selected to report on.	
% Interest Rate (2 dec) Per Annum	Interest rate charged that Quarter
Interest Paid This Quarter	Amount of interest in Rand value that was paid that quarter
Balance at Begin of Quarter	Opening balance at the beginning of Quarter
Debt Repaid or redeemed This Quarter	From the total amount that was paid to service the debt, how much of it has contributed into reducing the principal or capital that Quarter
Additional Principal Accrued This Quarter	Any additional drawdowns claimed that Quarter
Balance at End of Quarter	Closing balance at end of Quarter

Bond worksheet

This section describes the columns that are specific to bonds only.

Arranger Fees	Fees paid to the lead arranger of the bond
Bond Type	Select from the drop down list
Bond Raised for	Select from the drop down list.
Name of Lead Arranger	Name of the bank that arranged the bond
Bond Purpose	Select from the drop down list
% Coupon Rate (2 dec) Per Annum	Coupon rate fixed at date of issuing the bond